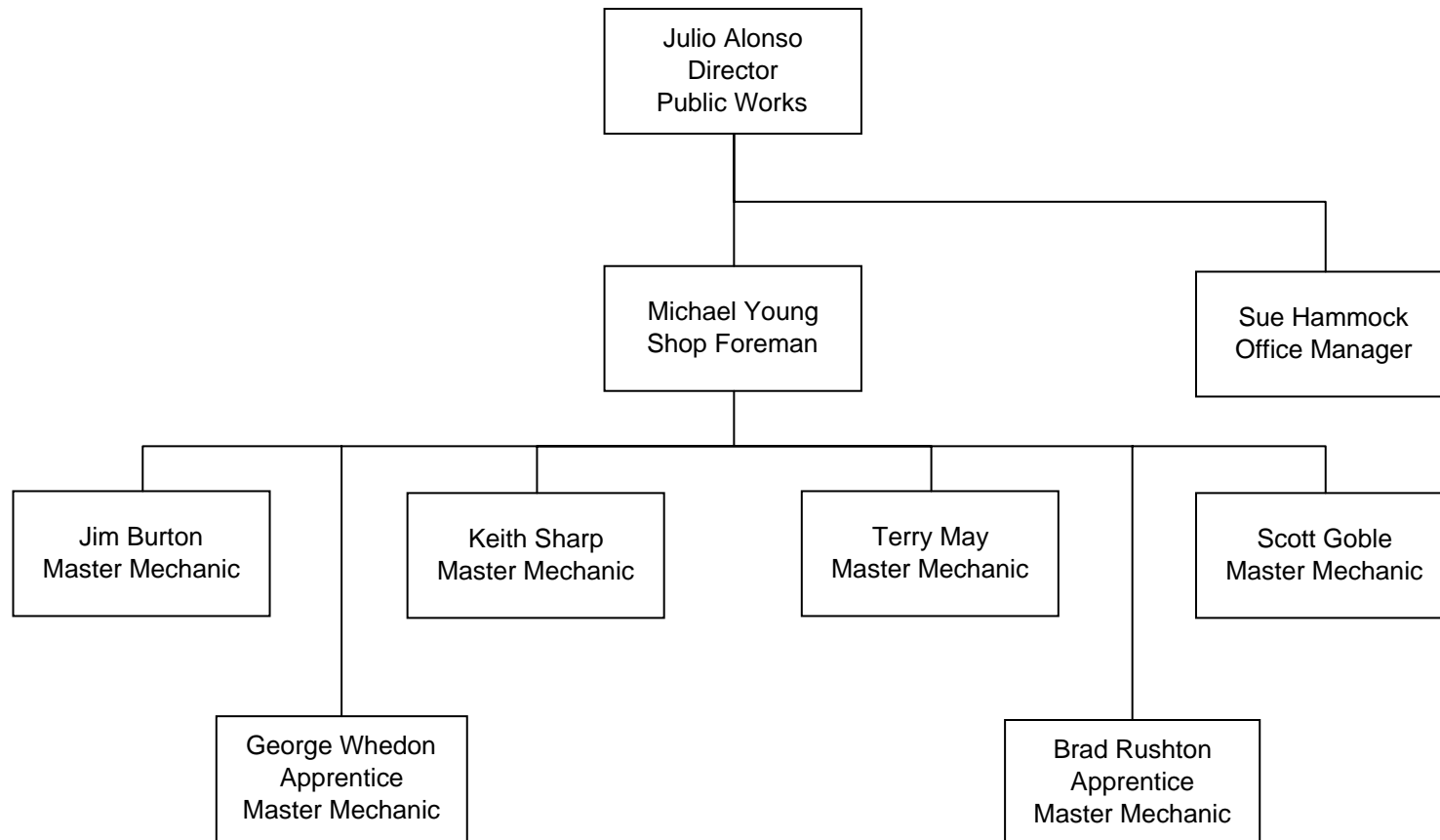


FLEET



Fleet

Program / Service

Preventative Maintenance

Program Description: Performs periodic preventative maintenance checks on all City vehicles and equipment to prevent major repair expenses.

Staffing (FTE): 2.60

Fund Source(s): Other Funds

\$ 494,079

Accomplishments: * Departments are notified to bring in each vehicle every three months or 3,000 miles for preventative maintenance.

Goals: * Increase our customer departments' awareness of the convenience and cost advantages of using our preventative maintenance program.

Routine Maintenance

Program Description: Provides routine in-shop maintenance of all City vehicles and equipment to keep our fleet running safely.

Staffing (FTE): 3.00

Fund Source(s): Other Funds

\$ 570,091

Accomplishments: * Maintained in excess 500 pieces of equipment

Goals: * Continue to provide high quality maintenance services in a timely fashion

Emergency Maintenance

Program Description: Provides emergency in-shop and on-site repairs of City vehicles and equipment 24 hours per day. Fleet Maintenance mechanics are called in for each snow event to keep plows running and several provide backup to our Street Department by driving plows.

Staffing (FTE): 1.60

Fund Source(s): Other Funds

\$ 304,049

Accomplishments: * Mechanics take turns being on call to provide 24-hour service for emergency situations.
* Mechanics were called out for emergencies approximately 20 times in 2004.

Goals: * Continue to provide top-notch, 24-hour emergency service to enable our customers to provide 24-hour service to their customers.

Fuel Service

Program Description: Provides a below-retail-cost fueling system to City departments. City employees may choose either the Henderson Street or the West Adams Street location.

Staffing (FTE): 0.80

Fund Source(s): Other Funds

\$ 152,024

Fuel Service (Continued)

Accomplishments: * The department managed the distribution of nearly 160,000 gallons of unleaded gas and 115,000 gallons of diesel fuel in 2004.

Goals: * To continue to provide convenient, economical fuel to City departments
 * Begin using B20 soy biodiesel fuel in 2005 in place of regular diesel to improve air quality.

Total FTE and Departmental Costs 8.00

\$ 1,520,243

Fleet 2005 Budget vs. 2006 Budget

| Budget Allocation | 2005 Budget | | | 2006 Budget | | | \$ Change |
|--------------------------|---------------------|--------------------|------------------|---------------------|--------------------|------------------|------------------|
| | General Fund | Other Funds | Total | General Fund | Other Funds | Total | |
| 100 - Personal Services | | 387,750 | 387,750 | | 409,079 | 409,079 | 21,329 |
| 200 - Supplies | | 776,700 | 776,700 | | 1,001,700 | 1,001,700 | 225,000 |
| 300 - Other Services | | 107,844 | 107,844 | | 107,814 | 107,814 | (30) |
| 400 - Capital Outlays | | 11,000 | 11,000 | | 1,650 | 1,650 | (9,350) |
| Total | 0 | 1,283,294 | 1,283,294 | 0 | 1,520,243 | 1,520,243 | 236,949 |

| Employees | 2005 Budget | 2006 Budget | # Change |
|------------------|--------------------|--------------------|-----------------|
| Regular | 8.00 | 8.00 | 0.00 |
| Temporary | | | 0.00 |
| Total | 8.00 | 8.00 | 0.00 |

Other Funds:

2005 - Fleet Maintenance

2006 - Fleet Maintenance

| Department: FLEET MAINTENANCE | | 2004 | 2004 | 2005 | 2006 | \$ | % |
|--|---------------------------------|---------|---------|----------|-----------|---------|----------|
| Fund: FLEET MAINTENANCE (802-17-000) | | Budget | Actual | Budget * | Request | Change | Change |
| * 2005 Budget amounts include appropriations approved through June 30, 2005. | | | | | | | |
| 1 PERSONAL SERVICES | | | FTE: | 8.000 | 8.000 | | |
| 11 | Salaries & Wages | | | | | | |
| 1110 | Salaries & Wages - Regular | 266,727 | 262,748 | 274,704 | 282,810 | 8,106 | 2.95% |
| 1120 | Salaries & Wages - Temporary | | | | | | |
| 1130 | Salaries & Wages - Overtime | 26,179 | 11,651 | 26,179 | 26,179 | | |
| 12 | Employee Benefits | | | | | | |
| 1210 | FICA | 22,407 | 20,535 | 23,018 | 23,638 | 620 | 2.69% |
| 1220 | PERF | 24,897 | 23,046 | 25,576 | 28,581 | 3,005 | 11.75% |
| 1230 | Health Insurance | 25,312 | 25,312 | 34,176 | 45,800 | 11,624 | 34.01% |
| 1240 | Unemployment Compensation | 879 | 879 | 2,881 | 847 | -2,034 | (70.60%) |
| 1250 | New Officer Medicare | | | | | | |
| 1260 | Clothing Allowance | | | | | | |
| 1270 | Police PERF | | | | | | |
| 1280 | Fire PERF | | | | | | |
| 13 | Other Personal Services | | | | | | |
| 1310 | Other Personal Services | 1,576 | 1,576 | 1,216 | 1,224 | 8 | 0.66% |
| TOTAL - CATEGORY 1: | | 367,977 | 345,746 | 387,750 | 409,079 | 21,329 | 5.50% |
| 2 SUPPLIES | | | | | | | |
| 21 | Office Supplies | | | | | | |
| 2110 | Office Supplies | 1,500 | 1,728 | 1,500 | 1,500 | | |
| 22 | Operating Supplies | | | | | | |
| 2210 | Institutional & Medical | 1,000 | 577 | 1,000 | 1,000 | | |
| 2220 | Agricultural Supplies | | | | | | |
| 2230 | Garage & Motor Supplies | 78,000 | 57,506 | 70,000 | 70,000 | | |
| 2240 | Fuel & Oil | 400,000 | 442,412 | 425,000 | 625,000 | 200,000 | 47.06% |
| 23 | Repair & Maintenance Supplies | | | | | | |
| 2310 | Building Materials & Supplies | 10,000 | 1,473 | 10,000 | 10,000 | | |
| 2320 | Motor Vehicle Repair | 240,000 | 232,244 | 240,000 | 265,000 | 25,000 | 10.42% |
| 2330 | Street, Alley & Sewer Materials | | | | | | |
| 2340 | Other Repairs & Maintenance | | | | | | |
| 24 | Other Supplies | | | | | | |
| 2410 | Books | | | | | | |
| 2420 | Other Supplies | 25,000 | 14,872 | 25,000 | 25,000 | | |
| 2430 | Uniforms and Tools | 4,200 | 3,370 | 4,200 | 4,200 | | |
| TOTAL - CATEGORY 2: | | 759,700 | 754,183 | 776,700 | 1,001,700 | 225,000 | 28.97% |
| 3 OTHER SERVICES & CHARGES | | | | | | | |
| 31 | Professional Services | | | | | | |
| 3110 | Engineering & Architectural | | | | | | |
| 3120 | Special Legal Services | | | | | | |
| 3130 | Medical | 400 | | 400 | 400 | | |
| 3140 | Exterminator Services | | | | | | |
| 3150 | Communications Contract | | | | | | |
| 3160 | Instruction | 1,000 | 378 | | 1,000 | 1,000 | |
| 3170 | Consultants & Workshops | | | | | | |
| 32 | Communication & Transportation | | | | | | |
| 3210 | Telephone | 1,000 | 1,841 | 2,800 | 2,980 | 180 | 6.43% |
| 3220 | Postage | 100 | 82 | 100 | 100 | | |
| 3230 | Travel | 1,000 | 971 | | | | |
| 3240 | Freight/Other | 100 | 15 | 100 | 100 | | |
| 3250 | Pagers | | | | | | |
| 33 | Printing & Advertising | | | | | | |
| 3310 | Printing | | | | | | |
| 3320 | Advertising | | | | | | |

| Department: FLEET MAINTENANCE | | 2004 | 2004 | 2005 | 2006 | \$ | % |
|--------------------------------------|---------------------------------------|-----------|-----------|-----------|-----------|---------|-----------|
| Fund: FLEET MAINTENANCE (802-17-000) | | Budget | Actual | Budget * | Request | Change | Change |
| 34 | Insurance | | | | | | |
| | 3410 Liability & Casualty Premiums | 6,553 | 6,553 | 9,100 | 7,816 | -1,284 | (14.11%) |
| | 3420 Worker's Comp. & Risk Admin. | 16,078 | 16,078 | 13,481 | 13,555 | 74 | 0.55% |
| 35 | Utility Services | | | | | | |
| | 3510 Electrical Services | 6,000 | 5,588 | 7,500 | 7,500 | | |
| | 3520 Street Lights/Traffic Signals | | | | | | |
| | 3530 Water & Sewer | 1,000 | 782 | 1,000 | 1,000 | | |
| | 3540 Gas | 7,000 | 7,007 | 9,000 | 9,000 | | |
| 36 | Repairs & Maintenance | | | | | | |
| | 3610 Building | 18,000 | 9,171 | 18,000 | 18,000 | | |
| | 3620 Motor | 32,000 | 30,162 | 32,000 | 32,000 | | |
| | 3630 Machinery & Equip. Repairs | | | | | | |
| | 3640 Computer Maintenance | 10,363 | 10,363 | 10,363 | 10,363 | | |
| | 3650 Other Repairs | | | | | | |
| 37 | Rentals | | | | | | |
| | 3710 Land | | | | | | |
| | 3720 Building | | | | | | |
| | 3730 Machinery & Equipment | | | | | | |
| | 3740 Hydrant Rental | | | | | | |
| | 3750 Other | | | | | | |
| 38 | Debt Service | | | | | | |
| | 3810 Principal | | | | | | |
| | 3820 Interest | | | | | | |
| | 3830 Bank Charges | | | | | | |
| | 3840 Lease Payments | | | | | | |
| 39 | Other Services & Charges | | | | | | |
| | 3910 Dues & Subscriptions | | | | | | |
| | 3920 Laundry & Other Sanitation Serv. | | | | | | |
| | 3940 Temporary Contractual Employment | | | | | | |
| | 3950 Landfill Fees | | | | | | |
| | 3960 Grants | | | | | | |
| | 3970 Mayor's Promotion of Business | | | | | | |
| | 3980 Community Access TV/Radio | | | | | | |
| | 3990 Other Services and Charges | 6,000 | 6,305 | 4,000 | 4,000 | | |
| | 3991 3991 Crime Control | | | | | | |
| TOTAL - CATEGORY 3: | | 106,594 | 95,295 | 107,844 | 107,814 | -30 | (0.03%) |
| 4 CAPITAL OUTLAYS | | | | | | | |
| 41 | Land | | | | | | |
| | 4110 Land Purchase | | | | | | |
| 42 | Buildings | | | | | | |
| | 4210 Building Purchase | | | | | | |
| 43 | Improvements Other Than Building | | | | | | |
| | 4310 Improvements Other Than Bldg. | | | | | | |
| 44 | Machinery & Equipment | | | | | | |
| | 4410 Lease-purchase | | | | | | |
| | 4420 Purchase of Equipment | | | 10,000 | | -10,000 | (100.00%) |
| | 4430 Furniture & Fixtures | | | | | | |
| | 4440 Motor Equipment | | | | | | |
| | 4450 Equipment | 1,700 | 1,102 | 1,000 | 1,650 | 650 | |
| 45 | Other Capital Outlays | | | | | | |
| | 4510 Other Capital Outlays | | | | | | |
| TOTAL - CATEGORY 4: | | 1,700 | 1,102 | 11,000 | 1,650 | -9,350 | (85.00%) |
| TOTAL - ALL CATEGORIES: | | 1,235,971 | 1,196,327 | 1,283,294 | 1,520,243 | 236,949 | 18.46% |